

Vacancy Notice-Post Of Translator/Interpreter(Temporary)

Applications are called for a post of **Translator/Interpreter (Temporary)** for the Embassy of Sri Lanka in Rome, Italy.

02. Candidates should fulfil the following requirements to apply for the post:

- a) A thorough knowledge of English and Italian languages
- b) Proficiency/Ability to engage in English/Italian/English translation and interpreting work
- c) Good public relations skills.
- d) Good knowledge of computer skills
- e) Ability to liaise effectively with Italian government and private sector entities
- f) Ability to work independently and within a team.
- g) Age should be between 28 to 50 years.

03. The position will be full time on temporary basis and recruited for **only one-year contractual period**. Selected candidate should be able to begin work immediately upon selection.

04. Those who are interested to apply for the post subject to the above criteria may send in their applications with Curriculum Vitae prepared as per the following format, addressed to **Chargé d'Affaires a.i., Embassy of Sri Lanka, Via Adige 2, Rome 00198** by post or email: slemb.rome@mfa.gov.lk

- a) Given Name
- b) Surname
- c) Date of Birth & age as of 10/08/2020 (Years, Months, Days)
- d) Permanent and present Address
- e) Telephone No & Email
- f) Educational Qualifications
- g) Professional Qualifications
- h) Work Experience
- i) Italian Fiscal Code No. and Italian ID No
- j) Visa status in Italy with copy
- k) Names of two referees and their contact particulars
- l) Any other relevant information, if any

05. Short-listed candidates will be called for an interview.

06. Those who had previously held any contractual/temporary post in the Embassy of Sri Lanka in Rome or the Consulate General of Sri Lanka in Milan are not eligible to apply for the above post.

07. Applications should reach the Embassy on or before **10.08.2020 (before noon)**

No telephone inquiries, please.

Embassy of Sri Lanka
Via Adige 2, Rome 00198
slemb.rome@mfa.gov.lk

31.07.2020