



**ISSUANCE OF PASSPORTS FOR SRI LANKAN NATIONALS APPLYING
FOR VISA REGULARIZATION UNDER
SANATORIA 2020**

The Embassy of Sri Lanka in Rome, Italy in consultation with the Ministry of Foreign Relations and the Department of Immigration and Emigration, Colombo has made a special program to accept and process applications for passports received from Sri Lankan nationals, who wish to apply for regularization of their visa status in Italy under SANATORIA 2020.

Under the special procedure, the applicants are required to make prior appointments with the Embassy for applying passports in the link given, and visit the Embassy with required original documents along with the appointment confirmation on the given date and time.

It is planned that all applicants, applying for passports under this special procedure, are delivered with original passport in 10 days (approximately) from the date of submission of completed applications to the Embassy. In order to achieve this target, all applicants are requested to adhere to the instructions on the application procedure given in the Embassy website, enabling the Embassy to implement the process in efficient and timely manner.

In order to ensure that all applicants are issued with original passports on time, appointment should be made with the Embassy before 30.06.2020. The list of original passports received from Colombo will be immediately published in the Embassy website for early collection by relevant applicant.

Applicants who wish to receive their original passport via courier are requested to submit their courier forms along with required payment of EUR 12.00 to the counter.

Applicants, residing in the following regions are only served by the Embassy of Sri Lanka in Rome, and those are from other regions in Italy should visit the Consulate General of Sri Lanka in Milan for services.

1). Abruzzo **2).** Basilicata **3).** Calabria **4).** Campania **5).** Emilia Romagna
6). Lazio **7).** Molise **8).** Marches **9).** Puglia **10).** Sardegna **11).** Sicilia
12). Toscana **13).** Umbria

Procedure to be followed in submission of applications for passports

All applicants categorized as follows are required to refer the Embassy website for relevant applications forms and necessary instructions. Duly completed application forms along with original documents are required to submit to the Consular Counter at the Embassy in person at the interview.

<https://www.srilankaembassyrome.org>

All applicants are specially requested to submit correct photographs as per the specification given in the Embassy website with application forms.

Category 01: Applicants in possession of expired Sri Lankan Passports.

- Duly filled K-35A application form with 04 photographs
- Original Passport (compulsory)
- Original Birth Certificate (Compulsory)
- Original NIC or Driving License
- Expired Stay Permit (if available)
- Courier Form (if applicable)

Note: The application and other documents should be submitted in 02sets.
Fees levied: EUR 140.00
Courier Charge: EUR 12.00 (if applicable)

Category 02: Applicants in possession of only a copy Sri Lankan Passport

- Duly filled K-35A application with 04 photographs
- A copy of previous passport (Compulsory)
- Original Birth Certificate (Compulsory)
- Original NIC/Driving License (Compulsory)
- Police report (if available)
- Expired Stay Permit (if available)
- Duly filled Complaint form
- Duly filled D form
- Affidavit (Applicant should state how he arrived in Italy and loss of the passport and must declare that he is a Sri Lankan citizen)
- Courier Form (if applicable)

Note: The application and other documents should be prepared in 02 sets.
Fees levied: EUR 330.00
Courier Charge: EUR 12.00 (if applicable)

Category 03: Applicants with neither original passport nor a copy of passport

- Duly filled K-35A application with 04 photographs
- Original Birth Certificate (Compulsory)
- Original NIC or Driving License (Compulsory)
- Police report (if possible)
- Expired Stay Permit (if available)
- Duly filled Complaint form
- Duly filled D form
- Courier Form (if applicable)
- Affidavit (Applicant should state how he arrived in Italy and lost the passport and must declare that he is a Sri Lankan citizen)

Note: Application and other documents should be prepared in 02 sets.
Fees levied: EUR 420.00
Courier Charge EUR 12.00 (if applicable)

Applicant, who needs further clarification about the application process, is requested to contact the Embassy: 06 8840801, 3209404217, 3483027997
email: consular.rome@mfa.gov.lk

Health protocols to be followed

In view of the prevailing COVID 19 situations, all visitors to the Embassy are required to follow the under mentioned health protocols as required by the Italian health authorities in order to contain the spread of the virus among the public:

- Wear hand gloves and facemask.
- Maintain one-meter social distance.
- Keep your hand washed at the entrance
- All visitors will be checked for body temperature at the gate.

All applicants are kindly reminded that, the objective of applying the above procedure is to provide a maximum service to the Sri Lankan community in an effective and productive manner by the Embassy giving due respect to the health safety of the public at the same time.

Schedule an appointment:

Link: <https://smartscheduling.com/slembrome>

An appointment should be reserved under the name of each applicant and the appointment confirmation will be cross checked at the counter. Please refrain from reserving multiple appointments for the same person.

All applicants are required to complete the 'ESSENTIAL FORM TO BE FILLED BY APPLICANTS-SANATORIA 2020' and submit it online to the Embassy for reference at the processing of each application.

26.05.2020

Sri Lanka Embassy in Rome, Italy

